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| Baldwin Park X_Veronica Valenzuela | Covina Valley X_Virginia España | Pomona __Enrique Medina X_Miguel Hurtado | Consortium X_Ryan Whetstone X_Ana Ramos |
| Bassett X_Adder Argueta | Hacienda-La Puente X_Gregory Buckner X_Micah Goins | Rowland X_Rocky Bettar | Partners/guests present: X_Cindy Manke_Covina-Valley |
| Charter Oak X_Ivan Ayro X_Michelle Lee | Mt. SAC _Madelyn Arballo _Tami Pearson | | |

Welcomed: 1:00pm
No Public Comment Approval of Minutes for **9/20/21**
Motion to approve by Greg Buckner. Seconded Veronica Valenzuela – Unanimously approved.

Objectives for the day:

Meeting Files Link:

https://drive.google.com/drive/folders/1Os0lAdSSg7G0wNtqIvld5nAOp1Gh_vMK?usp=sharing

1. COVID/Member Updates

- **Roundtable: School District COVID Protocols? – Marketing Efforts. – General Information. – Concerns/Challenges.**
- Ryan Whetstone shared the follow COVID update:
 - LA County – Expanded mandates for mask wearing at outdoor events (10/7/21).
 - 65+ underlying conditions, occupational risk – now eligible for Pfizer booster shot.
 - Governor Newsom mandates vaccine for children 5-11 (January 2022)
 - LAUSD and San Diego USD School approved vaccine mandates for students and employees. Local protests (anti-mandate) are happening.
 - Continued push from elected and health officials is to get vaccinated (possible boosters)- VaccinateLACounty.com
 - Rowland - Rocky Bettar shared- It's official, he has completed hiring of the first Assistant Principal for the school, adult education veteran, Mr. Gale Lee.
 - Bassett- Adder Argueta shared that he was formally selected by the district as the new Principal.
 - Hacienda La Puente – Greg Buckner shared that the board and district have gone the extra mile, affirming COVID testing is not sufficient and will place unvaccinated/non-exempted employees on unpaid leave pending compliant status. He expressed his concern at unforeseen consequences as the district may lose high quality employees, resulting from the enforcement of these mandates.
 - Mt. SAC – Ryan shared that the college is providing free vaccinations on campus and daily testing for students and employees.

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| <p>2. CAEP Updates</p> | <p>Rocky – Legislation update: The state group meets weekly on Thursdays and there is nothing to report at this time, since their last meeting.</p> <p>LAO Visit - Ryan and Rocky shared that there was a visit from Paul Steenhausen, representative from the CA Legislative Analyst Office (LAO) on Thursday, September 30. He is visiting adult schools across the state to gain a better understanding of the stakeholder populations, structure and delivery system. He began the day at Rowland where, guided by Gale Lee, he toured the campus, and met with students and staff. He then came to Mt. SAC, visited classes and spoke with students. He met with Mt. SAC President, Bill Scroggins, Madelyn Arballo and Ryan. He asked questions about the structure of the consortium, steering committee, workgroups and general operation. It was suggested that he visit Mt. SAC, as this consortium is considered an exemplar of collaboration of college and adult schools. The visit was very positive and went well.</p> <p>ACCE/CCA - Ryan also shared that the Association of Community and Continuing Education (ACCE)- primarily focused on noncredit community college programs, is working to strengthen collaborative efforts with California Council for Adult Education (CCA) and adult schools to align political, profession development, and instructional efforts and has information for the upcoming ZOOM-IN Workshop on 11/18/21.</p> <p>CAEP Summit 2021 - Ryan reminded everyone about the upcoming CAEP Summit 2021 (Virtual) with free registration. Tuesday 10/26-Thursday 10/28. Registration is open: https://caepsummit21.vfairs.com/en/#attend . The same link can be used to access recordings of the sessions.</p> |
| <p>3. NOVA Monitor Reports - Section Demonstration</p> | <p>NOVA –Monitor Reports - Consortium Monitoring Dashboard and Reports – Ryan provided a live overview on the new section available in the NOVA system. Consortium and member spending can be viewed graphically or downloadable spreadsheets. Anyone with access can review any consortium and have access to research consortium fiscal information across the state, including allocation and expenditures amounts, carryover, etc.</p> |
| <p>4. Consortium Demographic Data Review</p> | <p>Ryan shared the demographic data of the consortium for the past 3 years of consortium data (2018-21) including ethnicity, gender, race and age data review.</p> |
| <p>5. 2021-22 Quarter 1- Data Integrity Report – Draft Review</p> | <p>Ryan shared several DRAFT spreadsheets derived from the Quarter 1 (7/1/21-9/30/21) Data Integrity Report (DIR) and CAEP Manager Tables in CASAS Tops Enterprise. The final data is due in TE on 10/31/21. He shared a snapshot of key items and reminded leads to make sure they are capturing key data elements including race/ethnicity, date of birth, and gender. Missing those with kick them of of eligible reporting. He is now including statewide averages for the quarter as well. He also shared draft numbers by school and program for services enrollment.</p> |
| <p>6. Work Groups Update</p> | <p>Ryan shares the following updates from the workgroups.</p> <p>All Groups</p> <ul style="list-style-type: none"> • COVID updates and on-going impact on students. • 3-Year Plan – beginning gathering input from groups on accomplishments, future goals, current barriers • Noting potential population shifts in census and local district data – CA & LA County have increased populations – declining enrollments in K-12 schools (increasing in outer regions) • Continued focus Retention, Completion and Transition • Shared Q1 draft data and 3-year Consortium demographic data • Related CAEP/CASAS/Adult Orgs conferences/training • Continued focus on recruitment and retention efforts <p>Data</p> <ul style="list-style-type: none"> • Shared 2020-21 Demographic Reports and Preliminary Q1 Data Integrity Reports • Scott Gutman, CASAS Technical Support (also former adult school data analyst – Fontana) participated in meeting to field technical questions. • Members were able to troubleshoot several issues with ASAP with live screen-share interactions (Thanks to Margaret Teske, Janice Fera and Jay Wright) |

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| | <p><u>ESL English as a Second Language</u></p> <ul style="list-style-type: none"> • Discussed current enrollment trends, schools seeing fluctuating ESL enrollments, some schools are having staffing issues (need teachers- Bassett, Covina-Valley, Rowland), • shared recent USC Report on State of LA County Immigrants (June 2021), • Need to build connection with LA County Immigrant Affairs – Rigo Reyes, Director was initially undocumented- shares story –available on YouTube, CASAS updates. <p><u>CSS Counseling Student Support</u></p> <ul style="list-style-type: none"> • Intake processes are going well at sites. HLP just added 3 new counselors to support students. Rowland and Covina-Valley have new counselors (both on meeting). • Covina-Valley (Ruby Acevedo) and Mt. SAC SCE, Maribel Gonzales shared in-house videos supporting student intake process, also helping with basic technology issues related to enrollment and class access. • Group was also joined by guest Daniel Soriano, counselor at Azusa Adult School- they don't have a counselor's group in their region. |
| | <p><u>ABE/ASE Adult Basic Secondary</u></p> <ul style="list-style-type: none"> • Presentation on the National External Diploma Program (NEDP) as option for students by Mitch Rosen- members have questions and will continue discussion in next meeting. • Concern about students desire to stay online but they lack solid technical skills and major gaps in academic proficiency to be successful virtually. They may need 1-1 assistance best provided in person. • Supporting student return to campus -We will have to make a concerted effort to get students back in person- especially to combat any COVID concerns that have been environmentally mitigated. Major concerns about lack of student interest in returning to in-person instruction. <p><u>Adults with Disabilities</u></p> <ul style="list-style-type: none"> • (HLP and Mt. SAC) Reconnecting with leads, Sage Overoye, new AWD/Older Adults Director at Mt. SAC and George Stransky. George, long time AWD program coordinator at HLP announced his retirement. Key issue- Recent signing by the Governor of SB 639, phasing out sub-minimum wages for persons with disabilities for existing operations by 2025, effects the Innovative Rehab Services (IRS) program at HLP. <p><u>CTE Career Technical Education</u></p> <ul style="list-style-type: none"> • Reviewed current CTE/STV Offerings across the consortium, updating our program alignment chart, adding an I-TRAIN approval category, and encouraged member to support leadership to obtain approval as students can assess state and federal training funds, also for articulation approval with Mt. SAC for related programs. • Review of August 2021 EDD LMI –unemployment @ 10.1% for our cities (avg), count for our region unemployed is 36,400. • 3 Key ESGV AJCC Reps- severely injured in auto accident traveling to Meeting of the Minds Conference. Gabriela Goetz, Arthur Monreal and Dianna Di'Ossi all out on medical leave. <p><u>Adults Supporting K-12</u></p> <ul style="list-style-type: none"> • Meeting 10/28 (Charter Oak and HLP) <p><u>3-Year Plan Group</u></p> <ul style="list-style-type: none"> • Data review. COVID impact permeates analysis of the past two years. Began broad responses to review of accomplishments, status and possible goals. Initial discussion about ways to better partner with AJCC's to leverage resources and create broad training pathways for students. Ryan is sharing questions with workgroups for input. |
| 7. (WDACS) LA County Workforce Development Board Meeting update | Ryan share the update from the 9/24/21 WDB meeting. There was a performance report given on LA CO Workforce Development system. They are meeting many of their benchmarks. There was also an update report on the restructuring of WDACS into the 2 departments. They are in the hiring process of a new executive director for workforce development. Current Director of the WDB, Martha Molina-Alvarez also announced her retirement from LA County. Next Meeting 12/10/21. |
| 8. News and Review – Update | Ryan shared that the News and Review Consortium publication is completed and we are now waiting for the print version. He thanks all the members for all their efforts to make this happen. |
| 9. Additional Items | <p>A. C-VUSD- Tri-Community Showcase of Excellence – Thursday, 10/28/21, 5:00-7:00 pm -5pm-7pm.</p> <p>B. CAEP Program Summit: Tuesday 10/26-Thursday 10/28 (virtual). Registration open: https://caepsummit21.vfairs.com/en/#attend</p> <p>C. ACCE – Fall 2021 Zoom-in Workshop- Thursday, 11/18/21 (virtual). Registration open: http://www.acceonline.org/store/p46/Fall_2021_ACCE_Zoom-In_Workshop.html</p> <p>D. CCAE Conference – Friday & Saturday, November 19 & 20 –Hilton Palm Springs</p> <p>E. CATESOL Fall State Conference (virtual) - October 29, 30 & November 5 & 6.</p> <p>F. 2022 Adult Education Leadership Institute - California Adult Literacy Professional Development Project (CALPRO) / California Department of Education (CDE) - Deadline is Wednesday, November 17, 2021.</p> <p>G. ACCE Association of Community and Continuing Education Fall 2021 Registration Now Friday November 18, 2021 1pm-5pm (virtual). http://www.acceonline.org/events</p> <p>H. Rocky shared kudos to Madelyn Arballo for her promotion to Provost at Mt. SAC.</p> <p>I. CAEAA/CAAE – Friday, 10/22/21 9am-2 pm (virtual) https://www.caeaa.org/kick-off-leg-season</p> |
| 10. Adjourned | 2:00 pm NEXT MEETING, Monday, November 15, 2021 1:00-3:00 pm |